
Senior Systems Technology, Inc. Employment Application

Please Print

_____ Date _____ Last Name _____ First Name _____ Middle

Present Address

_____ No. & Street _____ City _____ State _____ Zip

Permanent Address (if different from present address)

_____ No. & Street _____ City _____ State _____ Zip

(____) _____ Business Phone (____) _____ Home Phone

Employment Desired

Position applying for: _____

Are you applying for:

- Regular full-time work on first shift? Yes No
- Regular full-time work on second shift? Yes No
- Regular full-time work on third shift Yes No

Are you available for work on weekends? Yes No

Would you be available to work overtime, if necessary? Yes No

If hired, on what date can you start work? _____

Salary desired: _____

Personal Information

Have you ever applied to or worked for Senior Systems Technology, Inc. before?..... Yes No
If yes, when? _____

Do you have any friends or relatives working for Senior Systems Technology, Inc. Yes No
If yes, state name(s) and relationship:

_____ Name _____ Relationship

_____ Name _____ Relationship

Why are you applying for work at Senior Systems Technology, Inc.?

If hired, would you have a reliable means of transportation to and from work? Yes No

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age.) Yes No

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country? Yes No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? Yes No

If no, describe the functions that cannot be performed.

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

Have you ever been convicted of a criminal offense (felony or serious misdemeanor)? (Convictions for marijuana-related offenses that are more than two years old need not be listed.) Yes No

If yes, state nature of the crime(s), when and where convicted and disposition of the case.

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

Are you currently employed? Yes No

If so, may we contact your current employer? Yes No

If the position you are applying for requires driving as part of its responsibilities, please supply the following information:

Drivers License State: _____

Drivers License Number: _____

Drivers License Class: _____

Education, Training and Experience

School	Name and Address	No. of years Completed	Did you Graduate?	Degree or Diploma
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High School	Name _____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
	Address _____			
	City _____	State _____	Zip _____	
	_____ - _____			

College/ University	Name _____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
	Address _____			
	City _____	State _____	Zip _____	
	_____ - _____			

Vocational/ _____ Yes No _____
Business Name
Address
City State Zip

Many of our customers (clients) do not speak English. Do you speak, write or understand any foreign languages? Yes No

If yes, which language(s)? _____

Do you have any other experience, training, qualifications or skills which you feel make you especially suited for work at Senior Systems Technology, Inc.? Yes No

If so, please explain:

Answer the following questions if you are applying for a professional position:
Are you licensed/certified for the job applied for? Yes No

Name of license/certification: _____

Issuing state: _____

License/certification number _____

Has your license/certification ever been revoked or suspended? Yes No
If yes, state reason(s), date of revocation or suspension and date of reinstatement.

Employment History

List below all present and past employment starting with your most recent employer (last five years is sufficient). Account for all periods of unemployment. You must complete this section even if attaching a resume.

(1)

Name of Employer Telephone No. _____

Type of Business Your Supervisor's Name _____

Address & Street City State Zip _____
Dates of Employment: _____ Weekly Pay: _____
From To Starting Ending

Your Position and Duties

Reason for Leaving
May we contact this employer for a reference? Yes No

(2)

_____ () _____

Please Read Carefully, Initial Each Paragraph and Sign Below

Initials I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

Initials I hereby authorize the company to thoroughly investigate my references, work record, education and other matters related to my suitability for employment {including but not limited to criminal records, sexual offended data bases, and the like} and, further, authorize the references I have listed as well as all other persons, corporations, partnerships, associations and/or governmental agencies to disclose to the company any and all letters, reports and other information related to my work records or any other matters relating to my suitability for employment, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships, associations, and governmental agencies from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

Initials I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and Senior Systems Technology, Inc. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and is to be considered "at-will" and therefore subject to demotion, transfer, termination, etc., at any time, with or without prior notice, with or without cause, and that if employed I will be subject to the same policies and procedures as every other Senior Systems Technology employee, including a standard introductory period of 90 days for hourly employees and 180 days for salaried employees. I understand and agree that no member of management, except the President of Senior Systems Technology, Inc., has the authority to enter into any agreement of employment which would be binding upon Senior Systems Technology, Inc., or to make any promise or representation which is contrary to the foregoing and that no promises or representations contrary to the foregoing have been made to me. I further understand and agree that any alleged agreement of employment, to be effective, would have to be in writing and signed by the President of Senior Systems Technology, Inc., and myself, and that no such agreement exists.

Initials I understand that if the position for which I am applying requires that I drive as part of the responsibilities of my position, I will be required to provide the Company with a current {within last 30 days} report of violations from the Department of Motor Vehicles, and that due to restrictions from the insurance carriers insuring Senior Systems Technology, Inc., I may not be able to be hired for a driving position based upon the results of the report of violations.

Initials I understand and agree that as a condition of my hire and employment, if I am offered a position with Senior Systems Technology, Inc., upon my hire I shall read and execute the standard Senior Systems Technology Mutual Arbitration Agreement.

Date

Applicant's Signature